



Busta 1

- Il Consiglio Comunale
- I residui attivi e passivi
- Il Canone Unico Patrimoniale per l'occupazione suolo pubblico
- La rateizzazione delle entrate tributarie
- L'invalidità dell'atto amministrativo

- La differenza tra posta ordinaria e P.e.c.

INGLESE

Dear Customers,

We are writing to inform you of a scheduled service interruption for system maintenance. The service will be unavailable on Saturday, December 7th, from 1:00 AM to 5:00 AM.

This downtime is necessary to perform critical updates that will enhance the stability and security of our platform. We apologize for any inconvenience this may cause and appreciate your patience.

For any urgent matters during this period, please refer to our emergency contact number provided on our website.

Sincerely,

The Technical Support Team

Busta 2

- La Giunta Comunale
- Le fasi delle entrate comunali
- Il Canone Unico Patrimoniale per l'esposizione pubblicitaria
- Il ravvedimento operoso
- I doveri del dipendente comunale
- Quali sono i sistemi operativi

INGLESE

To all staff,

Please be informed that the annual staff training session will be held on December 12th. The session is mandatory for all personnel and will cover new security protocols and software updates. It will start at 9:00 AM in the main conference room. Kindly confirm your attendance by replying to this email by December 1st. Failure to attend without a valid reason will result in a formal reprimand.

Thank you for your cooperation.

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Busta 3

- Gli atti dei Comuni ed i pareri che vengono apposti
- Le variazioni di Bilancio
- L'IMU
- La prescrizione degli accertamenti tributari
- I reati contro la pubblica amministrazione
- A cosa serve il programma Word

INGLESE

The government wants to make it easier for people to use public services. To do this, they are using new technology, a process called digital transformation. Thanks to a plan called PNRR, the government is helping all offices, including those in small towns, to move their information and services online. This means people can use services like SPID or CIE to talk with the government from home, without waiting in line. The goal is to make all services faster, clearer, and simpler for everyone.

argomenti

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Busta 4

- I regolamenti comunali
- L'avanzo di amministrazione
- Le entrate tributarie del Comune
- La riscossione coattiva della Tari
- Obblighi di pubblicità e trasparenza della pubblica amministrazione
- A cosa serve il programma Excel

INGLESE

The municipal waste collection service is changing. To help improve recycling rates, the city is asking all citizens to follow the new waste separation rules. The new rules, available on the city's website, clearly explain how to sort materials like plastic, paper, and food scraps. By following these simple guidelines, every resident can contribute to a cleaner and greener community. Please check the new schedule for waste collection.

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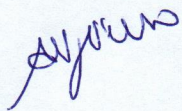
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Busta 5

- Lo Statuto Comunale
- L'organo di revisione economico finanziaria del comune
- Le entrate patrimoniali del comune
- L'avviso di accertamento
- Gli elementi dell'atto amministrativo
- Le periferiche di input e output del p.c.

INGLESE

Cities across the country are investing in sustainable urban planning to reduce their environmental footprint. Key strategies include expanding bicycle lanes, promoting public transportation, and implementing waste sorting initiatives. By prioritizing eco-friendly solutions, local governments hope to create healthier, more livable communities for their citizens.



Busta 6

- Gli atti dei responsabili di servizio
- Il Rendiconto
- Le tariffe della TARI
- Le azioni esecutive per la riscossione coattiva
- Tutela della privacy e dati personali

- Cos'è lo Spam

INGLESE

Digital tools help local governments become more transparent by putting public records and spending data online for citizens. They also improve interactive communication with tools like apps and social media, so cities can send updates and get direct feedback. This creates a more open relationship, built on clear information and active citizen involvement.

Argomenti

Antifer

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Busta 7

- Le forme associative degli Enti Locali
- Il Bilancio di previsione comunale
- I casi di esenzione e riduzione ai fini IMU
- Le diverse modalità di riscossione coattiva
- Servizio Economato

- A cosa serve l'antivirus

INGLESE

Dear colleagues,

Please be informed that a meeting is scheduled for Tuesday, December 2, 2025, at 10:00 AM, in Council Room. The purpose of this meeting is to discuss and finalize the budget plan for the upcoming year 2026. Your input and presence are essential for a productive discussion. A summary of the preliminary budget proposal is attached for your review. Please be prepared to present any feedback or specific requests related to your respective areas.

Best regards,

The Department Head

Alfonsina

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